ENVOY TEXTILES LIMITED

NOTICE OF THE 21st ANNUAL GENERAL MEETING

Notice is hereby given that the 21st Annual General Meeting of the Shareholders of Envoy Textiles Limited will be held on Thursday, 15 December 2016 at 10:00 AM at Samarai Convention Center, 23/G/7, Panthapath (Opposite to Bashundhara City Market), Dhaka-1205 to transact the following business:

ORDINARY BUSINESS

Agenda 1: To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2016 (for 9 months) together with the Reports of the Directors' and the Auditors' thereon.

Agenda 2: To declare dividend for the year ended 30 June 2016 (for 9 months).

Agenda 3: To elect Directors in accordance with the provision of Articles of Association of the Company.

Agenda 4: To appoint Auditors of the Company for the term until the completion of next Annual General Meeting and fixation of their remuneration.

Agenda 5: To reappoint Independent Director of the Company for the 2nd term.

SPECIAL BUSINESS

Agenda 6: To pass special resolution for amendments in Articles of Association of the Company (Please see below the Note No. iii)

By order of the Board

M Saiful Islam Chowdhury, FCS
Company Secretary
Sunday, 16 October 2016

Registered Office:

Envoy Tower,
18/E, Lake Circus Kalabagan
West Panthapath, Dhaka-1205

Notes:

(i) Shareholders whose names would appear in the Depository Register on the Record Date i.e. 14 November 2016 shall be eligible to attend the 21st AGM of the Shareholders of the Company and entitled to Dividend.

(ii) The proxy form must be affixed with requisite revenue stamp and deposited at the Registered Office of the Company not less than 48 hours before the time fixed for the meeting.

(iii) Details of special business to be transacted are available in explanatory notes to the agenda of the Annual Report-2016.

(iv) The Annual Report will be available in the Company's website at http://www.envoytextiles.com/investors-reports.php

Special note: As per directive of Bangladesh Securities and Exchange Commission (BSEC), no food or gift will be arranged at the AGM.